

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –December 9th, 2025

On **December 9th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:00pm. **Roll Call:** Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch not present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-155

Moved by council Vogel, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-156

Moved by council Hanisch, seconded by council Scheff for approval of the November 11th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Twedt Construction; Jeff Twedt was present to discuss the 2026 city street repair bid. North church street from Elder Street to Main street, and the intersection of Dakota Ave and 1st Avenue was presented as a bid. This bid was 18 feet width from center and 3 inch asphalt replacement. The north end of Lynn Ave and the south end of Lynn avenue and Michael circle was presented in a separate bid. CIP water main replacement on 1st Avenue bid was also discussed along with 2 fire hydrants that were installed in 1988. The CIP water main replacement will consist of a week and a half of traffic control, temporary water supply for the project for the houses lining the 2 block project area, water samples during the replacement for the state lab and cutting a trench in the existing asphalt toward the west side of 1st avenue.

North side of Montrose slurry seal vs fog seal vs chip seal was also discussed for 2026.

Action 25-157

Moved by council Hanisch, seconded by council Vogel, for approval of a CIP water main replacement project with Twedt Construction Co. on first avenue in the amount of \$99,850.00 and the replacement of 2 fire hydrants from Core&Main in the project area in the amount of \$11,800 starting in 2026. Budget Supplement from enterprise funds to be done in January. **Roll Call:** All favored no opposition. Motion carried.

Action 25-158

Moved by council Vogel, seconded by council Scheff, for approval to remove, reshape and replace Church Avenue from Main street to Elder street, not including the intersections and the removal, reshape and replacement of the intersection of Dakota and 1st Avenue with 3 inch asphalt. This does not include private curb or gutters, just city roads up to 18 feet wide from center. The price bid was accepted from Twedt Construction Co in the amount of \$92,278.75. Project will be funded through the general fund street budget. Project will commence in the summer of 2026. **Roll Call:** All favored no opposition. Motion carried.

Action 25-159

Moved by council Scheff, seconded by council Vogel, for approval to have the finance officer apply to the Sioux Falls and surrounding communities' slurry seal bid. This process is a non-committal bid for a potential slurry seal on all streets north of main street for 2026. Supplement Budget from Money Market Reserve would be the source of funding if approved. **Roll Call:** All favored no opposition. Motion carried.

OLD BUSINESS:

City Punch list reviewed.

FO gave the breakdown of the firewood sales process with Campspot point of sale interface page. Since the city owns the campground, if the city is going to sell firewood, the city needs to also charge a state and city tax and report/expend annually to the department of revenue This can all be set up within the Campspot website and the city accounting software. The biggest barrier to this process is the wood storage area plan. A budget supplement would have to be done as this woodshed was not included in the 2026 budget. The council decided to table this process until the 2027 budget talks commence.

FO asked to paint the campground bathhouse in the spring of 2026. Colors were presented to the council members and there is room for this improvement in the campground repairs budget.

Action 25-160

Moved by council Hanisch, seconded by council Scheff, for approval for the FO to paint the campground bathhouse exterior only in the spring of 2026. **Roll Call:** All favored no opposition. Motion carried.

Sealed Bid for the Cub Cadet lawn mower is scheduled for January 13th council meeting. Bids must be turned in by 3:00pm on January 13th and will be opened by the Mayor in the public meeting.

No Housing grant updates for December's meeting.

NEW BUSINESS:

Sheriff Reports reviewed.

SD Legislation has changed the City and School election date options moving forward. Election date options are June 2nd and November 3rd. Advertising for these elections has also changed to 6 months prior to election day. FO asked the council members to choose an election day for 2026 so the vacancy advertising may be done in December 2025 if June is chosen.

FO also discussed the need for a combined election agreement between the city and the school. This agreement outlines shared financial responsibilities regarding advertising, election board pay and training and order supply costs. The county auditor highly recommends that every city/school combined election have a current agreement in place.

Action 25-161

Moved by council Vogel, seconded by council Hanisch, for approval to hold city elections on June 2nd 2026. **Roll Call:** All favored no opposition. Motion carried.

Action 25-162

Moved by council Vogel, seconded by council Hanisch, for approval of signature of participation in the combined city/school election agreement moving forward; to be re-evaluated every 3 years. **Roll Call:** All favored no opposition. Motion carried.

The council reviewed the Rates, Fees and Fines Resolution for 2026 possible changes. FO reviewed water/sewer rates and gave updates regarding revenues and expenditures in both accounts for 2025. Pool daily admission fees, individual passes, family passes and swimming lesson rates were reviewed in comparison with other surrounding cities. Camping nightly rates and seasonal rates were reviewed in comparison with surrounding campgrounds; size of campgrounds and amenities considered.

Council members did not want to increase any pool or campground rates for 2026. FO stated that a city tax of 2% was not included in the rates in the past for camping. SD Department of Revenue requires a State Tax collection of 4.2%, a City Tax of 2% and a tourism tax of 1.5% to be collected at the end of every year from the city. Finance officer will adjust the city tax rate collection within Campspot for compliance.

Zoning fence ordinance discussed. Proper height restrictions for the front and side yards reviewed, setbacks reviewed.

DEPARTMENT REPORTS

Council Hanisch reported the city pay loader is having some electrical issues and is unable to go in reverse. Trans source has been contacted for repairs needed.

FO presented the 2026 city inventory list for council review. Inventory reflects updated city property assets and insurance cross reference information.

FO presented 2025's building permit history for council review. For 2025, the city's zoning department approved 29 building permits. In 2024 17 building permits were approved, and in 2023 21 building permits were approved.

FO asking to purchase the approved budgetary computers and software for the city office as the finance computer and windows 2010 software is outdated and causing problems with needed updates.

Action 25-163

Moved by council Hanisch, seconded by council Vogel, for approval of FO to purchase a new finance computer and necessary software for city finance role. This was an approved budget item for the 2026 budget year. **Roll Call:** All favored no opposition. Motion carried.

End of month bank account balances reviewed by council.

DECEMBER VOUCHERS:**PAID Between Meetings**

29574e	FEDERAL TAX PAYMENT	11/21/25	\$539.76	Payroll Taxes
29577e	FEDERAL TAX PAYMENT	12/5/25	\$558.44	Payroll Taxes
00040e	CAMPSPOT	11/19/25	\$163.55	Camp Reservation Fees
00041e	CLOVER CONNECT	12/3/25	\$49.16	ACH Card Fees for Campground
29578E	SD DOR	12/4/25	\$223.28	Garbage Tax Reporting for November
29579e	SD DOR	12/5/25	\$3,863.79	Annual Campground/Pool State/City/Tourism Taxes
30881	SD RETIREMENT SYSTEM	12/2/25	\$653.12	Monthly Reporting
29576e	SEWER TRANSFER OUT TO MM	11/19/25	\$36,000.00	Transfer to Sewer MM Reserve
30880	THE SECURITY STATE BANK	12/1/25	\$408.80	Certified Mail; Camp; Office; Zoning; Parks/Rec; Prime membership
29575e	WATER TRANSFER OUT TO MM	11/19/25	\$43,000.00	Transfer to Water MM Reserve

PAID at Council Meeting

30882	A&B BUSINESS	12/9/25	\$243.98	Monthly IT Service; Printer Contract
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30884	ADDY DISPOSAL	12/9/25	\$2,994.00	Monthly Garbage Fee
30885	BADGER METER	12/9/25	\$67.43	Monthly cellular/network fees
30886	BIERSCHBACH EQUIPMENT	12/9/25	\$194.00	Lift Rental for XMAS lights on Main St.
30887	CITY OF MONTROSE	12/9/25	\$1.89	Monthly UB Bill
30888	DANR	12/9/25	\$450.00	Annual membership for 2026
30901	DELL RAPIDS LAW FIRM	12/9/25	\$242.00	Lawyer Fees
30889	GOLDEN WEST	12/9/25	\$177.96	Monthly Office Phone Bill
30890	IRON WHEEL	12/9/25	\$323.75	Comm. Center Pipe Cap
30891	JOSH HANISCH	12/9/25	\$75.98	Fuel Reimbursement for Lift Rental SF Run
30892	KINGBROOK RURAL WATER	12/9/25	\$5,168.30	Monthly Water Purchase-Usage
30893	MCCOOK CO. AUDITOR	12/9/25	\$1,733.50	Monthly Sheriff Fee
30894	MCCOOK CO. EMS, INC.	12/9/25	\$762.06	Monthly Ambulance Fee
30895	MENARDS	12/9/25	\$59.88	Office Supplies; Cleaning gloves
30896	MIDAMERICAN ENERGY	12/9/25	\$154.32	Prior month Usage
30902	MONTROSE GAS PLUS	12/9/25	\$113.60	Fuel for city equipment
30897	NEW CENTURY PRESS	12/9/25	\$142.20	Mtg. Minutes
30904	NICOLE SIEMONSMA	12/9/25	\$28.82	Water Sample Trips to Salem Nov/Dec
30898	PFEIFER IMPLEMENT	12/9/25	\$494.40	Annual Skid Loader Service
30899	SDML	12/9/25	\$665.00	SDML Annual Membership Dues for 2026
30903	SOUTHEASTERN ELECTRIC COOP	12/9/25	\$2,194.55	Monthly Electric Bill
30900	STURDEVANTS	12/9/25	\$342.28	Shop Supplies; Skid Loader Maintenance; Payloader Maintenance
TOTAL PAID:			\$102,089.80	

Pay-roll

	Finance Officer		\$4,240.00	2 pay periods - November
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,247.57	2 pay periods - November
	TOTAL SALARIES:		\$5,587.57	
	GRAND TOTAL:		\$107,677.37	

Action 25-164

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.
Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Jeff Twedt discussed the new water service line installation for citizen Duxbury property north and outside of city limits. The current water line north of Montrose is a 6 inch service line.

Action 25-165

Moved by council Binder, seconded by council Scheff to enter into Executive Session at 7:32pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-166

Moved by council Binder, seconded by council Vogel to Exit Executive Session at 7:46pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-167

Moved by council Scheff, seconded by council Binder to **Adjourn** at 7:47pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____

Publish Date: _____